



CAMBRIDGE CYCLING CLUB



For Recreational And Racing Cyclists

ROLE DEFINITION

Job Role

Records Keeper

Principal Objective

To maintain the Club's Time Trial Records, being Schedules E1 and E2 to the Rules and Constitution.

Duties and responsibilities

- To prepare annually, at the end of the calendar year, updates to Schedules E1 and E2 for consideration by the Committee.

Attributes

- Enthusiasm
- Ability to keep accurate records